



Board of Directors Candidate Application

The Marin Museum of the American Indian (MAI) is seeking board member candidates for the 2024-2026 term. MAI seeks enthusiastic directors who value our community, are committed to supporting Native American and Indigenous People and issues, and who have time, talent, and treasure to share with our organization. Join us in advancing the mission of the Museum of the American Indian and play a crucial role in steering MAI into an exciting future.

Please complete this form to help us learn about you and how you would like to share your valuable time serving in a leadership role at MAI.

Once completed, send the application to director@marinindian.com.

Apply by December 8th. Official appointments will be made by January 3rd.

MAI's Mission Statement

The Museum of the American Indian uplifts, supports and makes visible the Indigenous Peoples of the Americas by offering authentic educational programs and cultural resources to Marin and the greater Bay Area.

Equity Statement

MIA is dedicated to upholding the fundamental principles of diversity, equity, and inclusion through an Indigenous lens. We recognize our professional obligation, as an organization, to engage with the interconnected narratives of oppression and resilience that have sculpted systems of advantage and influence tied to race, gender identity, socioeconomic status, sexual orientation, and cultural heritage.

MIA is committed to advancing the visibility and inclusion of Native American and Indigenous Peoples. As such, we especially welcome applications from Native American and Indigenous candidates, and others with expertise or knowledge in productively engaging in diversity, equity, inclusion, and accessibility work.

General responsibilities of the Board of Directors as a whole:

The MAI board is responsible for directing the strategic vision of the museum, ensuring its financial sustainability, and with hiring, evaluating, and supporting the Executive Director.

Responsibilities include:

- Build a Strong Board of Directors

- Establish policies for administering the organization in accordance with the mission of the organization.
- Ensure Legal and Ethical Integrity
- Select, support, and evaluate the Executive Director
- Provide strategic guidance to the Executive Director
- Ensure financial solvency, provide financial oversight, and help raise resources.
- Ensure that the financial affairs of the organization are conducted in accordance with established bylaws, policies, agreements, and federal and state laws.
- Follow MAI social media; like/share to spread the message.
- Enhance The organization's Public Standing and serve as an ambassador for MAI.

Specific duties of Board Members:

- Participate in board onboarding and continued board development activities, and be informed about and comply with board policies.
- Attend regularly scheduled monthly board meetings in person or by teleconference, arriving on time and staying through the entire agenda (contacting the Board President/Chair or Secretary in advance of the meeting if unable to attend).
- Read materials sent to board members or committee members and act in a timely manner on those needing action.
- Participate in the annual MAI Board Retreat each November.
- Serve on at least one board committee.
- Participate in at least one MAI fundraising event a year
- Represent the organization at community events to other organizations and with private individuals.
- Respect the confidentiality of the board's business.
- Become and stay sufficiently knowledgeable about the Museum of the American Indian—its bylaws, operations, and underlying principles—to make informed decisions and ask for clarification on any matter not understood fully before making a decision.

Board Attendance/Participation:

- Term: 3 years. Directors may serve up to two consecutive terms.
- The MAI Board meets on the **third Tuesday of the month at 5:00-6:30 p.m.**
- MAI holds at least one Board Retreat a year in November.
- Committees of the board meet an average of four times per year, pending their respective work agenda. During the first year, committees may meet more often.
- Although 100% participation in agency fundraisers and activities is highly encouraged, participation in, at least, one fundraising event a year is expected.

Application

Date _____

Name _____

First MI Last

Residence Address _____

Phone _____ E-mail _____

Address _____

Phone _____ E-mail _____

Employer/ title-position _____

Type of business or organization _____

Preferred method of contact () Work () Residence, () Telephone () Email

Tribal Affiliation or Nation _____

Have you or are you currently serving on any other boards? Please list boards and committees that you serve on or have served on. Organization, Role/Title, Dates of Service:

Why are you interested in serving on the Museum of the American Indian's Board of Directors at this time?

Your Skills and Experience (Please check all that apply). MAI strives to maintain a board with a diverse mix of skill sets. Please indicate if you have strength in any of these areas.

- Advocacy
- Nonprofit Organizational Management
- Strategic Planning
- Communications and Marketing
- Public Relations
- Media; Social Media, Film/Video, Other _____
- Special Events
- Community Engagement
- Business Law
- Board Governance, Organizational Development
- Fundraising, Grant Writing, Capital Campaigns

- Finance/Accounting
 - Human Resources
 - Computers/IT
 - Volunteer Recruitment
 - Safety Training, DEI/Cultural Sensitivity Training
 - Program Development
 - Other:
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Please indicate which of the above areas you would like to be involved in:

To which of the following groups or constituents do you have access and could serve as a liaison on behalf of MAI? Please check all that apply.

- Native American/Indigenous Communities, groups, and organizations
- Funders
- Philanthropists
- Educators/Schools/Donors
- Service Clubs & Rotaries
- Media; Film/Videographers, Other _____
- Legal Experts
- Businesses & Corporations
- Faith Groups/Spiritual Community
- Government; Local, State, Federal
- Evaluators
- Consultants-Expertise: _____
- Other: _____

How do you feel the Marin Museum of the American Indian would benefit from your involvement on the Board?

Please tell us anything else you'd like to share.

Please Note: Appointment to this position may require you to file a conflict-of-interest disclosure statement.

Thank you for your interest in supporting the Museum of the American Indian!

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 415.897.4064 | www.marinindian.com | director@marinindian.com